

Subject: Re: Steven Whiddon is no longer with the Media District BID

From: Rick Scott

Date: 08/19/2015 09:27 AM

To: Jim Omahen

CC: Mike Malick <Mike.Malick@marcusmillichap.com>, Laurie Goldman <laurielgoldman@earthlink.net>, Emelia Tso <emelia.tso@lacity.org>

Jim,

We need some clarification as to who is interim BID Director for the Hollywood Media District BID. If that is to be you, we will need something on file from the BID's Board stating that is the case.

Section 35 (page 14) of the Hollywood Media District BID administration contract with the City requires signature authority for individuals signing for invoices and other BID documents that are submitted on behalf of the BID to the City. The authority is either granted by naming these individuals in the contract or by authority of the BID's Board. Mike Malick and Laurie Goldman are both officers of the Hollywood Media District Property Owners Alliance, were signers of the contract and have signature authority.

If you will be submitting signed documents on behalf of the BID we will need a letter from the Board on file in our office granting that authority. Otherwise, all documents submitted by the BID will require a signature from either Mike or Laurie.

I have attached an example of such a letter to use as a template if the BID's Board wants you to have that authority. The letter from the Board would need to be on BID letterhead and signed by a member of the Board.

Contact me if you have any questions.

On Thu, Aug 13, 2015 at 12:04 PM, Jim Omahen <jim@mediadistrict.org> wrote:

Rick and Miranda,

This is to inform you that our Executive Director, Steven Whiddon, is no longer with our BID. Until further notification, please use me as the contact for the Media District BID.

Also, please advise and let me know if there are any matters that need attending to, or if you need anything regarding our compliances with your office.

Thanks.

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Jim Omahen, Operations Manager
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- [Attachments-2/BID signature authority Board letter example.pdf](#)